## **Running a Fishout Lottery**

January, 2021

The purpose of a fishout lottery is to restrict attendance on those venues with limited capacity either by local homeowner association directive, or due to the physical size of a fragile venue.

- The fishout leader will determine the sign-up deadline date and maximum attendance, and provide both on the sign-up sheet and website fishout template.
- The sign-up sheet will have two sections: one with space for the maximum number of participants allowed, the second for the overflow waitlist.
- On reaching the sign-up deadline date, the fishout leader will freeze signups, then using any convenient method, randomly select the number of names allowed from the full list including the waitlisted names.
- The fishout leader will immediately email the selected members who made the cut, and request that they please confirm their intent to attend.
- The fishout leader will next email those who did not make the cut of that fact, but that their name remains on the waitlist, and that they still have a chance as others cancel.
- As the selected members cancel, the fishout leader will select a new name from the TOP OF THE WAITLIST (first come-first served) and notify that member that they have been selected.
- Should the waitlist become depleted from cancelations, the fishout leader at his/her discretion may accept new sign-ups.